



CARIBOO REGIONAL DISTRICT

BYLAW NO. 5137

A bylaw of the Cariboo Regional District, in the Province of British Columbia, to establish an Agricultural Development Advisory Committee for Electoral Areas A, B, C and I in the north Cariboo.

WHEREAS the Board of the Cariboo Regional District may, pursuant to the Local Government Act, establish by bylaw, an Agricultural Development Advisory Committee for Electoral Areas A, B, C and I in the north Cariboo to advise the Board on matters referred to the Committee respecting agriculture and horticulture matters and, if requested, land use, community planning, and proposed bylaws;

NOW THEREFORE the Board of Directors of the Cariboo Regional District, in open meeting assembled, enacts as follows:

1. CITATION

1.1 This Bylaw may be cited as “Cariboo Regional District North Cariboo Rural Agricultural Development Advisory Committee Bylaw No. 5137, 2018”.

2. PURPOSE

2.1 The Committee’s purpose is to advise the Board on matters referred to the Committee respecting agricultural development in Electoral Areas A, B, C and I in the north Cariboo.

3. ESTABLISHMENT & MEMBERSHIP

3.1 An Agricultural Development Advisory Committee is hereby established for Electoral Areas A, B, C and I in the north Cariboo of the Cariboo Regional District (CRD); such Committee shall be comprised of not less than five nor more than seven members, appointed by resolution of the Board of Directors, as follows:

- (a) one member representing cattle ranching;
- (b) one member representing forage;
- (c) one member representing horticulture and vegetable producers;

- (d) one member representing farmer's markets;
 - (e) two members representing agricultural economics, agri-forestry, farmers institutes, post-secondary institutes or any other major agricultural sector producing in the north Cariboo; and
 - (f) one member representing the Agrologist profession.
- 3.2 Notwithstanding the allocations under section 3.1 above; where a representative for a category listed cannot be secured, the Board of Directors may opt to appoint a member from some other agricultural industry or category.
- 3.3 No member of the Board of Directors or any Advisory Planning Commission shall be appointed to the Agricultural Development Advisory Committee; however, at least one Board member from the north Cariboo shall be appointed as a non-voting liaison to the Committee.
- 3.4 The Board of Directors may appoint alternate Committee members.
- 3.5 Four Committee members shall be appointed for a term expiring December 31, 2020, while two other members shall be appointed for a term expiring December 31, 2019; thereafter, each member shall be appointed for a rotating two-year term to serve until they elect to resign or a successor is appointed. The maximum consecutive service of each member will be four terms.
- 3.6 If a member misses more than three consecutive meetings of the Committee without leave of the Committee Chair, the member shall be deemed to have resigned and the Board of Directors may at their discretion, appoint a replacement for the balance of the given term of the member in accordance with this Bylaw.
- 3.7 The Board of Directors may appoint a new member to fill a Committee vacancy, upon the occurrence of such vacancy and such appointment shall be for the remainder of the given term.
- 3.8 The Board may, in its sole discretion, terminate the appointment of any member at any time, and appoint another person to serve for the remainder of the dismissed member's term of office.

4. MEETING CONDUCT

- 4.1 The Committee shall elect a Chair from among its members at the first meeting of each year. If the Chair is absent from a meeting, the members of the Committee shall elect an "Acting Chair" from among all members present to conduct that meeting.
- 4.2 The Chair shall preside over all meetings, and shall rule on all points of order, subject to the relevant Cariboo Regional District bylaws and policies.

- 4.3 The Committee shall choose a Secretary from within its membership. The Secretary shall be responsible for recording all those present at the meetings, as well as all resolutions, in the form of minutes, to be retained and copied to the Cariboo Regional District.
- 4.4 The Committee shall choose a Treasurer from within its membership. The Treasurer shall maintain records of all revenues and expenditures related to Committee activities. The Treasurer shall ensure that all transactions are legal and consistent with the Cariboo Regional District's duly approved financial plan, bylaws, policies and procedures. The records shall be available for inspection at the request of the Cariboo Regional District at any time. The Treasurer shall ensure that the Committee is regularly informed of its financial status.
- 4.5 The Committee may adopt rules governing its conduct and procedure that are consistent with the provisions of the *Local Government Act* and this Bylaw and may vary such rules from time to time by a vote of the majority of the members.
- 4.6 All Committee meetings shall be open and available to the public in accordance with the *Community Charter*, unless properly closed under section 90 of the *Charter*.
- 4.7 A quorum is 50% plus one of all members of the Committee and all meetings where business is undertaken must have a quorum.
- 4.8 Members may attend and vote at a meeting by electronic means, subject to the CRD's policies and procedures.
- 4.9 The Committee shall meet up to six times per year in person or by conference call, and may add additional meetings at the call of the Chair.
- 4.10 All decisions of the Committee shall be made by a majority of the members present at a meeting, with each member of the Committee including the Chair, having one vote. In case of a tie vote, the motion shall be defeated.

5. REVENUE

- 5.1 The Committee may retain for its own purposes all revenues, donations, grants and fundraising receipts that it procures.

6. CONFLICT OF INTEREST

- 6.1 Every member of the Committee shall abide by the Conflict of Interest requirements as set out in the *Community Charter* and shall declare any conflict, not participate in any discussion of the matter, not vote in respect of the matter, nor attempt in any way, whether before, during or after a meeting, to influence the voting on the matter.

7. REFERRED MATTERS

- 7.1 The following matters shall generally be referred to the Agricultural Development Advisory Committee for its consideration and advice:

- (a) Partnering with local government to further agricultural economic development;
- (b) Providing a coordinating body for accessing funding for major projects;
- (c) Providing links between producers, processors, agriculture organizations, Farmers Institutes and government at all levels to address agricultural infrastructure, research and training needs;
- (d) Raising awareness of agriculture; and
- (e) Enhancing an understanding of agriculture's role in the local and/or regional economy.

7.2 The following matters may also be referred to the Agricultural Development Advisory Committee by the Board of Directors, for its consideration and advice:

- (a) Farm 'edge' policies;
- (b) Agricultural area plans;
- (c) Legislation to identify improvements to support agriculture;
- (d) Official community plans within or impacting the Agricultural Land Reserve (ALR) or for agricultural uses.

READ A FIRST TIME this 23rd day of March, 2018.

READ A SECOND TIME this 23rd day of March, 2018.

READ A THIRD TIME this ___ day of _____, 2018.

ADOPTED this ___ day of _____, 2018.

Corporate Officer

Chair

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 5137, cited as the "Cariboo Regional District North Cariboo Rural Agricultural Development Advisory Committee Bylaw No. 5137, 2018", as adopted by the Cariboo Regional District Board on the _____ day of _____, 2018.

Corporate Officer